

Regularly Scheduled Board Meeting

Regularly Scheduled Board Meeting

Administration Building, 4711 South 600 West, New Palestine, In 46163

Monday, January 14, 2019

6:30pm

Present: Mr. Brian McKinney, Board President; Mr. William Niemier, Board Vice President; Dr. Marcia Piercy, Director of Special Education; Mr. Robert Yoder, Assistant Superintendent; Mr. Craig Wagoner Sr., Sr., Board Secretary; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Member; Mr. Dan Walker, Board Member; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Wes Anderson, Director of School and Community Relations

1 Welcome/Call to Order/Pledge

Mr. Brian McKinney, Board President

Minutes:

Mr. McKinney called the meeting to order and led the Pledge of Allegiance.

2 Oath of Office

Mr. Robert Yoder, Assistant Superintendent

Minutes:

Brian McKinney and Craig Wagoner took the Oath of Office.

3 Board Reorganization-Election of Officers

Mr. Brian McKinney, Board President

In accordance with Bylaw 152, the Board will designate a President, Vice President, and Secretary.

In accordance with Bylaw 154, the Board will appoint a legislative liaison and policy liaison as well as designate a day, place, and time for regular meetings. Attached is a reminder of the approved 2019 meeting schedule.

Minutes:

Board Reorganization at this time.

Mr. Niemier was designated Board President, Dr. Ackerman was designated Board Vice President, and Mr. Walker was designated Board Secretary.

Mr. McKinney asked for a motion to approve Board reorganization. Mr. Walker moved to approve Board reorganization and Mr. Wagoner seconded the motion. The vote passed 5-0.

Motioned: Mr. Dan Walker

Seconded: Mr. Craig Wagoner Sr.

4 Approval of Agenda

Board President

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the agenda . Mr. Niemier moved to approve the agenda as presented and Dr. Ackerman seconded the motion. The vote passed 5-0.

Motioned: Mr. William Niemier

Seconded: Dr. Matt Ackerman

5 Citizens Formal Comments

Board President

Comments on agenda and non-agenda items will be received at this time in accordance with the guidelines defined in the Board Bylaws (0167.3) - Public Participation at Board Meetings.

Non-Agenda Items:

Any person or group desiring to formally comment on non-agenda items must register with the Superintendent their intent to address the Board no later than three (3) working days (does not include Saturday and Sunday) prior to the meeting (by Wednesday before a Monday meeting).

Agenda Items:

Any person or group desiring to formally comment on agenda items must register with the Superintendent of their intent to address the Board no later than three (3) days (includes Saturday and Sunday) prior to the meeting (by Friday before a Monday meeting).

To Register:

Requests to address the Board must include the following:

*name(s) of the participant(s)

*address(es) of the participant(s),

*group affiliation, if and when appropriate, topic to be addressed.

*a printed copy of the statement of concern, to be read at the meeting, must be submitted at the time of registration, including pertinent information necessary to identify the involved parties for further investigation.

The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (includes Saturday and Sunday) prior to the board meeting and submitted to local newspapers for publishing.

Minutes:

No Citizen Formal Comments

6 Consideration of Routine Business

Board President

6.1 Approval of Minutes

Board President

Requesting approval of Regular Board Meeting Minutes from December 17, 2018.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve Regular Board Meeting Minutes from January 14, 2019. Mr. Wagoner moved to approve the minutes as presented and Mr. Walker seconded the motion. The vote passed 5-0.

Motioned: Mr. Craig Wagoner Sr.

Seconded: Mr. Dan Walker

Attachments:

[Dec 17 2018 Board Meeting Minutes.pdf](#)

6.2 Claims/Finances

Board President

a. Payroll claims dated through 1/14/19.

b. Claims dated through 12/31/18.

c. Claims dated through 1/14/19.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve Claims and Finances. Dr. Ackerman moved to approve claims dated through January 14, 2019. Mr. Wagoner seconded the motion. The vote passed 5-0.

Motioned: Dr. Matt Ackerman

Seconded: Mr. Craig Wagoner Sr.

Attachments:

[Payroll Vouchers 01-14-19 2 Payrolls .pdf](#)

[Claims dated through 12 31 18.pdf](#)

[Claims dated through January 14 2019.pdf](#)

6.3 Personnel Report

Board President

Personnel Report dated through 1/14/19.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the Personnel Report. Mr. Walker moved to approve the Personnel Report dated through January 14, 2019. Mr. Wagoner seconded the motion. The vote passed 5-0.

Motioned: Mr. Dan Walker

Seconded: Mr. Craig Wagoner Sr.

Attachments:

[Personnel Report.pdf](#)

[Leave Report.pdf](#)

6.4 Donations

Board President

a. \$5,000.00 check issued to NPHS Athletic Department from R.A. Pritt Electric, Inc. The donation is to go towards the Girls Softball account.

Board approval is requested at this time.

Minutes:

Mr. Yoder presented donations received. Mr. McKinney asked for a motion to approve Donations. Mr. Niemier moved to approve Donations as presented and Mr. Wagoner seconded the motion. The vote passed 5-0.

Motioned: Mr. William Niemier

Seconded: Mr. Craig Wagoner Sr.

6.5 NPHS Field Trip to FCCLA State Competition

Mr. Keith Fessler, NPHS Principal and Mrs. Tina Boehm, NPHS Teacher

Mr. Fessler and Mrs. Boehm are requesting approval for NPHS students to attend an overnight field trip to the Family, Career, and Community Leaders of America State Star Competition in Muncie, Indiana March 7-9, 2019.

Board approval is requested at this time.

Minutes:

Mr. Fessler and Mrs. Boehm requested permission for NPHS students to attend an overnight field trip from March 7-9, 2019 in Muncie, In. Mr. McKinney asked for a motion to approve the field trip as presented. Mr. Wagoner moved to approve the overnight field trip and Mr. Niemier seconded the motion. The vote passed 5-0.

Motioned: Mr. Craig Wagoner Sr.

Seconded: Mr. William Niemier

6.6 NPHS Band Field Trip

Mr. Keith Fessler, NPHS Principal and Mr. Shawn Humphries, NPHS Band Director

Mr. Humphries is requesting permission to take band students on an overnight field trip to New York for a musical experience and sightseeing tour.

Board approval is requested at this time.

Minutes:

Mr. Fessler requested permission for Mr. Humphries to take NPHS band students on an overnight field trip to New York. Mr. McKinney asked for a motion to approve the field trip request. Dr. Ackerman moved to approve the request as presented and Mr. Niemier seconded the motion. The vote passed 5-0.

Motioned: Dr. Matt Ackerman

Seconded: Mr. William Niemier

7 New Business

Board President

7.1 Corporation Treasurer / Deputy Treasurer Re-Appointment

Board President

In alignment with state statute, the district must appoint / re-appoint a Treasurer and Deputy Treasurer at this time each year. It is recommended that Robert Yoder be re-appointed as Treasurer with a bond of \$100,000.00 and Ashlie Worth be re-appointed as Deputy Treasurer with a bond of \$50,000.00.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to re-appoint Mr. Yoder as Treasurer and Mrs. Worth as Deputy Treasurer. Mr. Wagoner moved to approve the re-appointment and Mr. Walker seconded the motion. The vote passed 5-0.

Motioned: Mr. Craig Wagoner Sr.

Seconded: Mr. Dan Walker

7.2 Fund Transfer Resolution

Mr. Robert Yoder, Assistant Superintendent

A Transfer of Funds Resolution will be presented for Board consideration. The Resolution ensures that all accounts have a positive end of the year balance and allows funds to be transferred from line items that were unspent to line items in which additional dollars are needed.

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to approve the Fund Transfer Resolution request presented by Mr. Yoder. Dr. Ackerman moved to approve the request. Mr. Wagoner seconded. The vote passed 5-0.

Motioned: Dr. Matt Ackerman

Seconded: Mr. Craig Wagoner Sr.

Attachments:

[Transfer of Funds Resolution.pdf](#)

7.3 2019-2020 Out of District Transfer Packet

Dr. Lisa Lantrip, Superintendent

Dr. Lantrip is requesting approval of the 2019-2020 Out of District Transfer Packet. The approved packet will be available on the website in February.

Board approval is requested at this time.

Minutes:

Dr. Lantrip requested approval of the 2019-2020 Out of District Transfer Packet. Mr. McKinney asked for a motion to approve the packet. Mr. Wagoner moved to approve the 2019-2020 Out of District Transfer Packet as presented and Mr. Niemier seconded. The vote passed 5-0.

Motioned: Mr. Craig Wagoner Sr.

Seconded: Mr. William Niemier

Attachments:

[2019-2020 Out of District Transfer Packet.pdf](#)

7.4 Resolution to Transfer Amounts Between Education Fund and the Operating Fund

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is requesting approval of the attached Resolution to Transfer Amounts from the Education Fund to the Operating Fund.

Board Approval is requested at this time.

Minutes:

Mr. Yoder presented a Resolution to Transfer Amounts Between the Education Fund and the Operating Fund. Mr. McKinney asked for a motion to approve the resolution. Mr. Niemier moved to approved the request as presented and Mr. Wagoner seconded the motion. The vote passed 5-0.

Motioned: Mr. William Niemier

Seconded: Mr. Craig Wagoner Sr.

Attachments:

[Resolution to Transfer Between Edu Fund and Oper Fund.pdf](#)

7.5 Resolution to Authorize One-Time Transfer of Funds from the Cash Balance of the Education Fund to the Cash Balance of the Fund to the Cash Balance of the Operations Fund

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder is requesting approval of the attached Resolution to Authorize One-Time Transfer of Funds from the Cash Balance of the Education Fund to the Cash Balance of the Operations Fund.

Board Approval is requested at this time.

Minutes:

Mr. Yoder presented a Resolution to Authorize One-Time Transfer of Funds from the Cash Balance of the Education Fund to the Cash Balance of the Fund to the Cash Balance of the Operations Fund for approval. Mr. McKinney asked for a motion to approve the resolution. Mr. Wagoner moved to approve the resolution as presented and Mr. Walker seconded the motion. The vote passed 5-0

Motioned: Mr. Craig Wagoner Sr.

Seconded: Mr. Dan Walker

Attachments:

[One Time Transfer of Funds.pdf](#)

8 Professional Meetings

Board President

Professional Meetings Attached

Minutes:

Professional Meetings Attached

Attachments:

[REQUEST FOR PROFESSIONAL LEAVE - EXTERNAL 2018-19 - JANUARY.pdf](#)

9 Informal Comments

Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

No Informal Comments

10 Board Member Comments

Board President

Minutes:

Mr. Wagoner acknowledged the generosity of those who donated. Dr. Ackerman thanked Mr. Yoder for his continued hard work with budgeting and Dr. Lantrip for informing our politicians what the laws cost and how they impact schools.

11 Adjournment

Board President

Board approval is requested at this time.

Minutes:

Mr. McKinney asked for a motion to adjourn the meeting. Dr. Ackerman moved to adjourn the meeting and Mr. Walker seconded. The vote passed 5-0.

Motioned: Dr. Matt Ackerman

Seconded: Mr. Dan Walker